

## 2025 Northern Residents Travel Deduction Worksheet

Used for Box 32 on T4 slip

Name: \_\_\_\_\_

Box 32 Amount \_\_\_\_\_

**Trip #1**

Destination: \_\_\_\_\_  
 Travelers: \_\_\_\_\_  
 Departure Date: \_\_\_\_\_  
 Return Date: \_\_\_\_\_

**Trip #2**

Destination: \_\_\_\_\_  
 Travelers: \_\_\_\_\_  
 Departure Date: \_\_\_\_\_  
 Return Date: \_\_\_\_\_

Expenses:

|       |                         |       |
|-------|-------------------------|-------|
| Meals | Number of days on trip  |       |
|       | Number of travelers     |       |
|       | Number of meals per day | 3     |
|       | Cost per meal           | 23.00 |
|       | Total Meal Expense      | -     |

|        |                          |       |
|--------|--------------------------|-------|
| Travel | Number of KM (roundtrip) |       |
|        | Kilometer rate           | 0.565 |
|        | Mileage                  | -     |

|       |                                |   |
|-------|--------------------------------|---|
| Other | Airfare/ Public Transport/ etc |   |
|       | Parking/ Taxis/ Uber           |   |
|       | Other                          |   |
|       | Total Other Expenses           | - |

Total trip Expenses -

|                       |     |
|-----------------------|-----|
| Lowest return airfare | 600 |
| Number of people      |     |
| Total return airfare  | 0   |

Expenses:

|       |                         |       |
|-------|-------------------------|-------|
| Meals | Number of days on trip  |       |
|       | Number of travelers     |       |
|       | Number of meals per day | 3     |
|       | Cost per meal           | 23.00 |
|       | Total Meal Expense      | -     |

|        |                          |       |
|--------|--------------------------|-------|
| Travel | Number of KM (roundtrip) |       |
|        | Kilometer rate           | 0.565 |
|        | Mileage                  | -     |

|       |                                |   |
|-------|--------------------------------|---|
| Other | Airfare/ Public Transport/ etc |   |
|       | Parking/ Taxis/ Uber           |   |
|       | Other                          |   |
|       | Total Other Expenses           | - |

Total trip Expenses -

|                       |     |
|-----------------------|-----|
| Lowest return airfare | 600 |
| Number of people      |     |
| Total return airfare  | 0   |

The claim is the lowest of the following three amounts:

1. The actual cost of the trip
2. The amount your employer included in Box 32 of your income on your T4
3. The amount of the lowest return airfare from your residence to the nearest designated city (Edmonton)

